

PERSONAL INFORMATION

Kemal Kačapor



Trg Oslobođenja 1, Sarajevo

+387 33 275 929

kemal.kacapor@efsa.unsa.ba

Sex M | Date of birth 14/09/1971 | Nationality BIH, SERBIA

WORK EXPERIENCE

From: 2008 – To: present	Manager of Distance learning programs at School of Economics and Business School of Economics and Business, Sarajevo University, BIH
From: 2011 – To: present	Leading consultant, Primary Healthcare Information System project for government of FBiH Federation of Bosnia and Hercegovina, Ministry of Health Care and World Bank
From: 2011 – To: present	Supervisory board member BH Telecom d.d.
From: 2011 – To: 2012	Teaching Assistant and Senior Teaching Assistant for the following courses: Informatics, Management Information Systems and Business Use of Computer Networks and Communications, Business Information Systems, E-business Development School of Economics and Business, Sarajevo University, BIH
From: 2010 – To: 2011	Senior teaching assistant for the following courses: Decision Support Systems, Innovation Management In Information Systems Development Faculty of Electrical Engineering of Sarajevo University, BIH
From: 2008 – To: 2010	IT Advisor School of Economics and Business, Sarajevo University, BIH
From: 2000 – To: 2008	IT Manager School of Economics and Business, Sarajevo University, BIH
From: 2003 – To: 2006	Courseware manager of the School of Economy and Business School of Economics and Business, Sarajevo University, BIH
From: 2004 – To: 2005	E-Learning and Technology Manager E-Net Center (associated to GDLN Network), Sarajevo University, BIH
From: 2002 – To: 2004	Technical Coordinator E-Net Center (associated to GDLN Network), Sarajevo University, BIH

EDUCATION AND TRAINING

2001	University In Sarajevo, Bosnia And Herzegovina, Degree in Electrical Engineering – Informatics and Computer Science Major Diploma Paper on "Courseware – New Technologies for New Learning Methods", Faculty of Electrical Engineering, Department of Computer Science and Informatics
2008	Sarajevo University, Bosnia And Herzegovina, Master of science in Management Information Systems, School of Economics and Business Sarajevo, MIS department
2012	IBM Lotus Connections Technical Sales Professional , Professional certification program from IBM, Ljubljana, Slovenia
2012	Innovative performance Support: Strategies and Practices for Learning in the Workflow, Learning solutions, Orlando, USA

2012	A Manager's Guide to Better Decision Making Thru Learning Analytics, Learning solutions, Orlando, USA
2011	Microeconomics of Competitiveness, Business Academy by Harvard Business School, Sarajevo, BiH
2001	Implementation of e-learning in large organizations, Cognita, Croatia
2010	Clients Management, Kent Monroe, University of Sarajevo, BiH
2010	E-learning Foundations Intensive, E Learning Solutions, Orlando, USA
2009	Certified Internal Auditor for ISO 2009:2008 standard, University of Sarajevo, BiH
2009	Application of Bologna Principles Higher Education Reform Program, University of Sarajevo, BiH
2009	E-learning Project Management, E Learning Guild, Orlando, USA
2008	Videoconferencing Network Systems Certification, Polycom Corporation, Munich, Germany
2006	Curriculum Development and ECTS (Course Development Program+), WUS Austria, Bosnia and Herzegovina
2006	E-content Developers (eLearning-eContent Program), WUS Austria, Bosnia and Herzegovina
2002	Instructional Design, University of Alberta, Edmonton, Canada
2002	Knowledge Management, University of Alberta, Edmonton, Canada
2001	Economic and Legal Aspects of Successful Establishing and Running of Small Business, University of Sarajevo, BiH

PERSONAL SKILLS

Mother tongue(s) Bosnian, Croatian and Serbian language (both cirilyc and latin)

Other language(s)	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English language	C 1	C 1	C 1	C 1	C 1
Haccettepe University, Ankara, attended an intensive one-year English preparation course					
Turkish language	C 1	C 1	C 1	C 1	C 1
TOMER, Ankara University attended an intensive one-year Turkish course					

Levels: A1/2: Basic user - B1/2: Independent user - C1/2 Proficient user
Common European Framework of Reference for Languages

Communication skills • Excellent analytical and interpersonal communication skills

Computer skills • Preparation and planning and facilitation and courses via videoconference systems.
• Information system analysis and design.
• System analysis, design and implementation of Internet services (mail, web, ftp with database access, and dynamic web sites).
• Design of complex audio/video educational conference systems.
• Excellent knowledge of Microsoft Windows based operating systems (XP, Vista, 2003, 2008 SRV) and Unix/Linux based server operating systems.
• Excellent knowledge of the Microsoft Office applications.

Driving licence • Driving licence category B

ADDITIONAL INFORMATION

Important projects	
From: 2012 – To: present	Implementation of e-learning training system of Tax Administration Office of Republic of Croatia Leading expert, system architect Tax Administration Office of Republic of Croatia Zagreb, Bosnia and Herzegovina
From: 2011 – To: present	Corporate E-learning Academy of Sparkasse Bank BiH Leading expert, project manager, instructional designer Sparkasse Bank BiH Sarajevo, Bosnia and Herzegovina
From: 2011 – To: present	Health Care Information System Strategy Development Project leader, Leading analyst Ministry of Health of Federation of Bosnia and Herzegovina Sarajevo, Federation of Bosnia and Herzegovina
From: 2010 – To: present	Corporate E-learning Academy of Intesa Sanpaolo Bank BiH Leading expert, project manager, instructional designer Intesa Sanpaolo Bank BiH Sarajevo, Bosnia and Herzegovina
From: 2006 – To: present	Distance learning program at SEBS Program manager, Leading analyst, system designer, trainer School of Economics and Business, University of Sarajevo (SEBS) Sarajevo, Bosnia and Herzegovina
Year: 2012	VGT insurance, e-learning training development Project manager, instructional designer VGT insurance, BiH Sarajevo, Bosnia and Herzegovina
Year: 2011	TACSO (EU Commission), e-learning Leading expert, project manager, system implementation, instructional designer TACSO (EU Commission) Sarajevo, Bosnia and Herzegovina
Year: 2011	Information System Strategy Development Project leader, Leading analyst University of Sarajevo, Faculty for Legal Studies Sarajevo, Bosnia and Herzegovina
Year: 2011	Information System Strategy Development Project leader, Leading analyst Altermedia d.o.o. Sarajevo, Bosnia and Herzegovina
Year: 2010	Public Health Institute e-learning training portal Leading expert, project manager, instructional designer Public Health Institute Zenica Zenica, Bosnia and Herzegovina
Year: 2009	Corporate E-learning Academy of MIKRA, Micro credit organization Leading expert, project manager, instructional designer MIKRA, Micro credit organization Sarajevo, Bosnia and Herzegovina
Year: 2009	Business Intelligence Implementation Strategy Development Leading analyst BH Telecom d.d.Sarajevo, Bosnia and Herzegovina
Year: 2009	Infoarena Online Conferences Leading expert, project manager Poslovne konferencije doo Zagreb, Croatia
Year: 2008	E-learning training portal of Centre for judicial and prosecutorial training of the

	Federation of Bosnia and Herzegovina System implementation, trainer Centre for judicial and prosecutorial training of the Federation of Bosnia and Herzegovina Sarajevo, Bosnia and Herzegovina
Year: 2008	E-learning training portal of Centre for judicial and prosecutorial training of the Republic Srpska System implementation, trainer Centre for judicial and prosecutorial training of the Republic Srpska Banja Luka, Bosnia and Herzegovina
Year: 2007	Handicap International e-learning Leading expert, project manager, system implementation, instructional designer Handicap International Belgrade Belgrade, Serbia
Year: 2007	LOK Institute E-learning System implementation, trainer LOK Institute Sarajevo, Bosnia and Herzegovina
Year: 2007	E-learning portal of Interlingua International House Foreign Language School System implementation, trainer Interlingua International House Foreign Language School Sarajevo, Bosnia and Herzegovina
Year: 2007	Information System Development Strategy Project leader, Leading analyst Clinical Center University of Sarajevo, (3.200 employees) Sarajevo, Bosnia and Herzegovina

Publications	
Year: 2007	K. Kačapor, K. Tatić. "E-learning and the Bologna process: the case of the school of economics and business Sarajevo", 2007, Cipar, Nikosia
Year: 2004	Group of authors. Introduction for the practical use of PCs, A textbook for the Informatics and Information System Management Course. Faculty of Economy. Sarajevo
Year: 2004	Group of authors. Microsoft Office Applications in Business, A textbook for the Informatics and Information System Management Course. Faculty of Economy. Sarajevo
Year: 2004	Kačapor, Kemal. "How distant is distance learning?" "Prizma", No. 3, March 2004. p. 78-82. Sarajevo
Year: 2003	Group of authors. "Sector Priorities – Information Communication Technologies", Development Strategy of Bosnia and Herzegovina - PRSP (2003-2007), p.243-253
Year: 2003	Group of authors. Information and Communication Technologies for the Information Society, A publication. UNDP ICT Forum. Sarajevo
Year: 2003	Group of authors. "Information and Communication Technologies and Education Processes", A study, in Millennium Development Goals, A publication, p. 123-197, UNDP ICT Forum. Sarajevo
Year: 2002	Group of authors. Information System Management, A textbook for the Information System Management Course at the Faculty of Economy in Sarajevo. Faculty of Economy. Sarajevo