

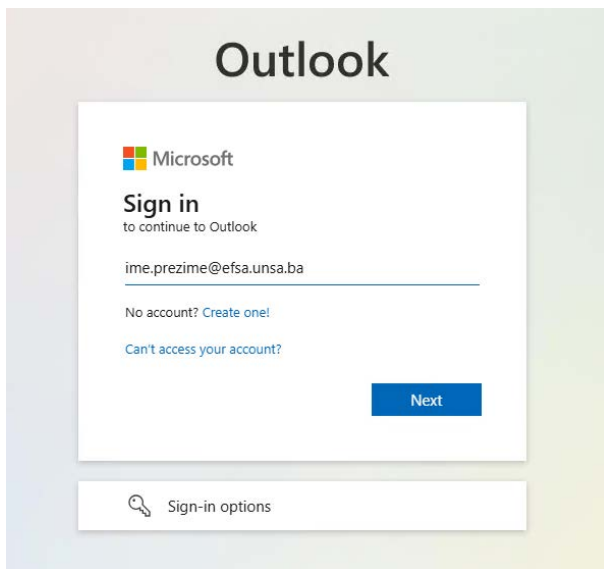
UNIVERZITET U SARAJEVU



Ekonomski fakultet

Uputstvo za pristup Webmailu

Pristup Webmailu se ostvaruje putem linka: <https://mail.office365.com>. Nakon otvaranja linka, na sljedećem ekranu upisati punu e-mail adresu:

The image shows the Outlook sign-in interface. At the top, the word "Outlook" is displayed in a large, bold, black font. Below it, the Microsoft logo is visible. The main heading is "Sign in" in bold, followed by the text "to continue to Outlook". There is a text input field containing the email address "ime.prezime@efsa.unsa.ba". Below the input field, there are two links: "No account? Create one!" and "Can't access your account?". A blue "Next" button is positioned at the bottom right of the sign-in box. At the very bottom, there is a link icon and the text "Sign-in options".

Outlook

Microsoft

Sign in
to continue to Outlook

ime.prezime@efsa.unsa.ba

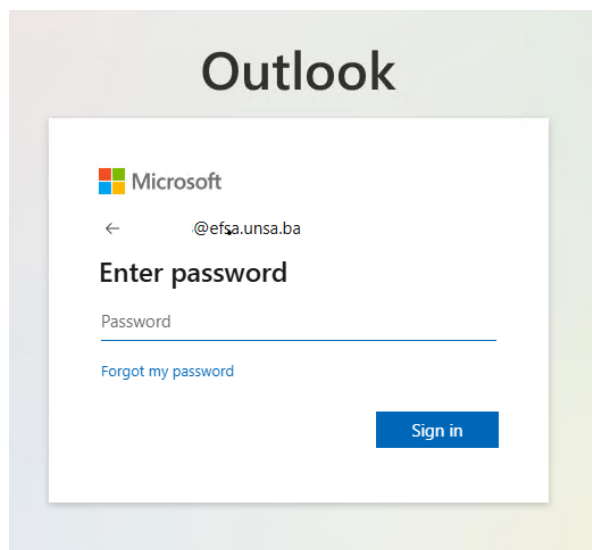
No account? [Create one!](#)

[Can't access your account?](#)

Next

 [Sign-in options](#)

Kliknuti „Next“. Na sljedećem ekranu upisati password:

The image shows the Outlook "Enter password" screen. At the top, the word "Outlook" is displayed in a large, bold, black font. Below it, the Microsoft logo is visible. The main heading is "Enter password" in bold. Above the password input field, there is a back arrow icon and the text "@efsa.unsa.ba". The input field is labeled "Password". Below the input field, there is a link "Forgot my password". A blue "Sign in" button is positioned at the bottom right of the sign-in box.

Outlook

Microsoft

← @efsa.unsa.ba

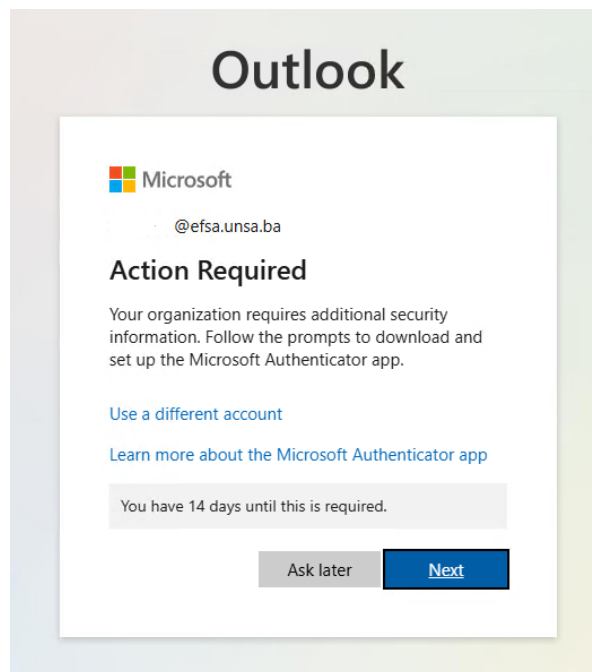
Enter password

Password

[Forgot my password](#)

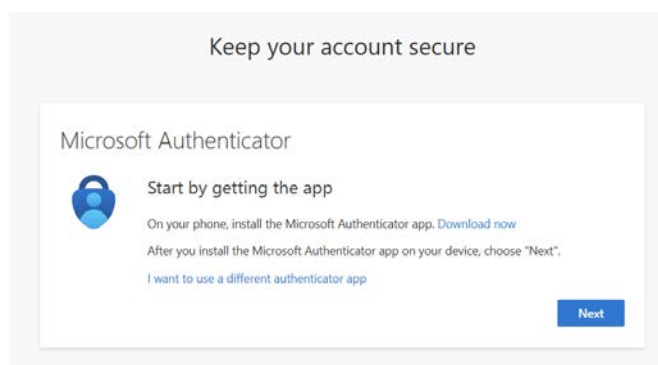
Sign in

Kliknuti „Sign in“. Prilikom prve prijave potrebno je konfigurirati pristup putem dvofaktorske provjere identiteta koristeći Microsoft Authenticator aplikaciju:

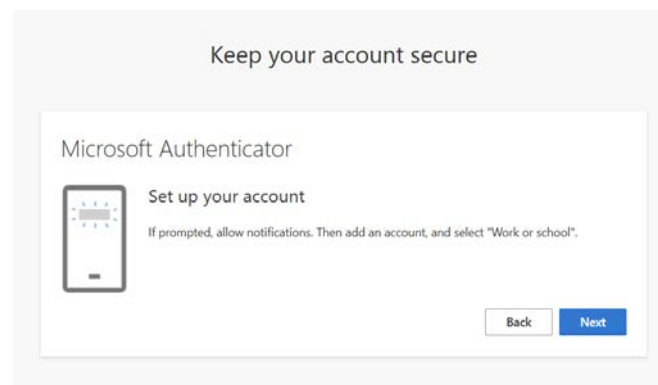


Authenticator je potrebno postaviti u roku od 14 dana od prve prijave. Ukoliko nemate instaliranu aplikaciju, na stranici su postavljene upute za preuzimanje Authenticator aplikacije.

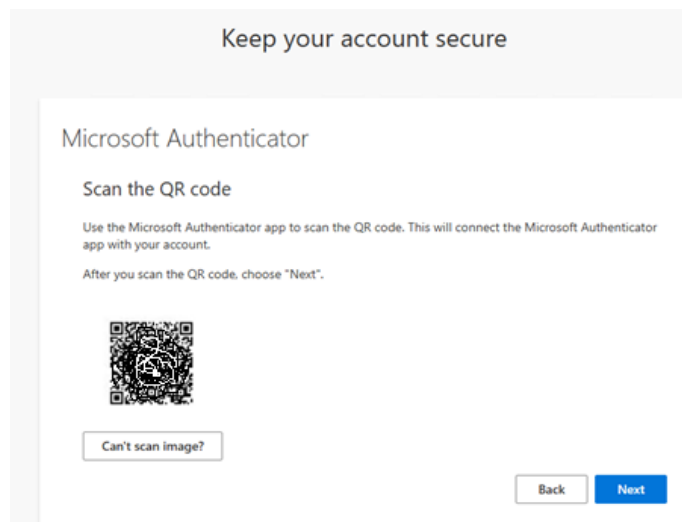
Kliknuti „Next“. Na sljedećem ekranu kliknuti „Next“:



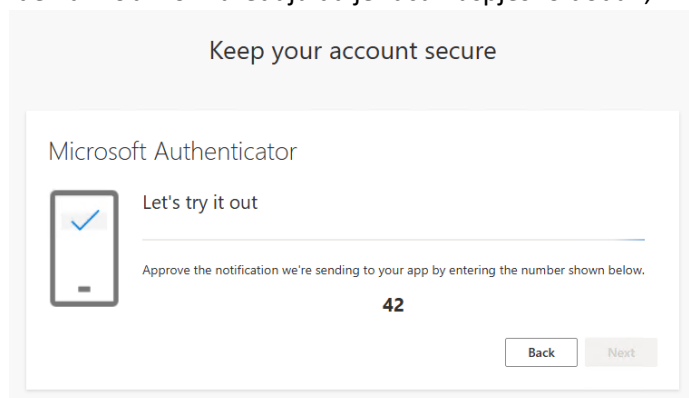
Zatim „Next“:



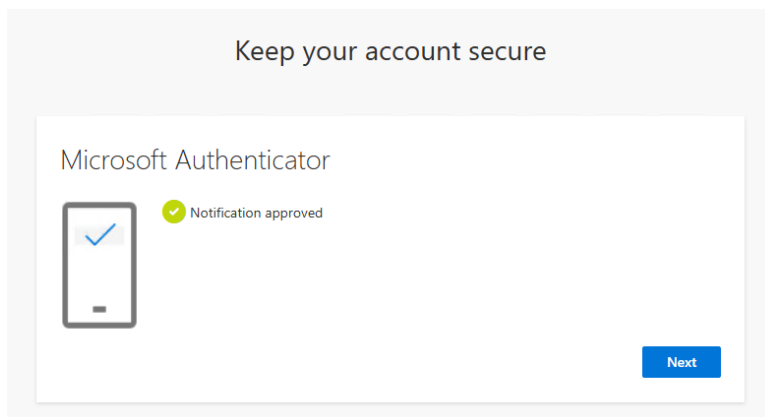
Na mobilnom uređaju otvoriti aplikaciju Microsoft Authenticator, kliknuti na „+“, zatim na „Work or school account“ i skenirati QR kod vidljiv na ekranu:



Nakon potvrde na mobilnom uređaju da je račun uspješno dodan, kliknuti „Next“:



Na mobilnom uređaju će se pojaviti forma za unos broja prikazanog na ekranu. Unijeti broj i pritisnuti „Yes“. Na ekranu će se pojaviti potvrda da je prijava odobrena:



Kliknuti „Next“. Uspješno ste se prijavili:

